

JOB DESCRIPTION

Job Title	Research & Insight Development Manager
Salary	£26,260 - £30,298 per annum. Please note that appointments are usually made with a salary offer starting at the lower end of the scale
Responsible to	Research, Insight & Communications Strategic Lead
Key External Partners	Research organisations; Higher Education institutions; other Active Partnerships; Local Authority and health partner insight teams; Sport England

Purpose

To develop and manage the research and insight function for Rise to ensure that the decision making of all employees of the charity and, where possible, external partners, is evidence-based from high quality information and learning.

Key Themes & Responsibilities

1. To lead the Rise team and external partners to implement mechanisms for undertaking the monitoring and evaluation of programmes and other interventions. Where necessary, provide training and workshops on the theories, principles and methods of research and insight for internal and external audiences.
2. To enable Rise to evaluate and articulate the difference that the charity is making to the system in which it operates within the context of physical activity levels, as well as economic, health, social, educational and other relevant indicators in the region.
3. Utilise a range of insight resources to gather and interpret data to produce reports and mapping for team members and/or our partners/stakeholders and identify current key issues or future trends/needs to inform future planning and investment decisions.
4. Provide leadership and advocacy in relation to the ongoing development and utilisation of Rise's Learning and Evaluation Framework across the internal team and, where necessary, involving local partners.
5. Identify gaps in existing insight and assist in addressing these gaps where appropriate.
6. Utilise appropriate software to interpret and display research and insight information in a visually appealing and easily digestible format.

7. To collaborate and engage with Research and Insight Leads across other local Active Partnerships and across the network to share best practice and drive organisational improvement in this area.
8. To manage and support any Research & Insight Officers that may be recruited into the charity, as well as working closely with, and developing, any research students that support the work of the charity.
9. To lead our work on developing and implementing systems to support the research and insight function.
10. To attend training and development opportunities relevant to the post and/or self-development objectives.
11. Any other duties as required which are commensurate with the grade and remuneration of the post.

Number of Reports

Direct Reports: 0/1

Indirect Reports: 0

Practical Requirements

The post holder must:

- Be values driven and display the utmost integrity and transparency.
- Work with high energy and be motivated to succeed.
- Be a leading advocate for the benefits that physical activity and sport can play in developing communities and individuals.
- Ensure compliance with the Charity's internal procedures and all legal requirements.

Last updated: *January 2022*

Date of next review: *January 2023*