

General Director

Directors help guide Greening Wingrove CIC and make sure it stays true to its purpose and vision. They oversee how the organisation is run, support volunteers, and help ensure everything is working effectively.

Directors share responsibility and make decisions together as a Board.

Main responsibilities

- Support and advise on the organisation's vision, goals, and activities.
- Approve strategies and policies, and monitor how they're carried out.
- Oversee finances, including budgets and financial performance.
- Ensure the organisation is well run and managed efficiently.
- Identify and monitor risks.
- Review and approve financial statements.
- Support and challenge the wider volunteer team.
- Stay informed about changes that may affect the organisation.
- Help, review and improve governance.
- Attend and contribute to Board meetings.
- Act in the best interests of the organisation at all times.
- Promote the organisation using your skills, knowledge, and networks.

As this is a small, volunteer-led organisation CIC, directors may also get involved in hands-on support outside meetings (e.g. reviewing documents, advising on projects, or representing the organisation).

What we're looking for

- People who bring energy, commitment, and fresh perspectives
- No previous board experience needed (training will be provided)

Skills and qualities

- Understanding of (or willingness to learn) director responsibilities.
- Strategic thinking and good judgement.
- Good communication and willingness to take part in active discussions.
- Commitment to equity, diversity, and inclusion.
- Passion for the organisation's mission and vision.
- Willingness to lead in line with organisational values.
- Commitment to the Nolan principles: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Terms

- Fixed term of 1 year (renewable)
- Voluntary role (expenses reimbursed)

Time commitment

- Attend 1 in person board meeting per month at the Bike Garden in Nuns Moor Park
- Attend occasional strategy or training days
- Take part in committees or working groups as needed